

COAST GUARD AWARD RECOMMENDATION				1. RECOMMENDED AWARD	
2. PERIOD BEING RECOGNIZED (DATES INCLUSIVE)				3A. INDICATE IF SUBSEQUENT AWARD (FIRST, SECOND, THIRD, ETC.)	3B. "O" DEVICE <div>YESNO N/A</div>
PERSONAL AWARD INFORMATION (FOR CIVILIAN AWARDS COMPLETE SECTION 14 ALSO)					
4. NAME (LAST, FIRST, MI)				10. PREVIOUS AWARDS EARNED DURING PERIOD BEING RECOGNIZED (ATTACH COPY)	
5. SOCIAL SECURITY NUMBER				11. PRESENT DUTY STATION (AUX: DIVISION/FLOTILLA)	
6. BRANCH OF SERVICE		7. STATUS AUXILIARY CIVILIAN REGULAR RESERVE		12. NEW DUTY STATION (HOME ADDRESS IF SEPARATION ANTICIPATED)	
8. GRADE/RANK (FOR CIVILIANS: POSITION, SERIES AND GRADE)(AUX: POSITION TITLE)					
9A. DETACHMENT DATE		9B. RETIREMENT <div>YESNO</div>		13. OTHER PERSONNEL RECOMMENDED FOR SAME ACTION AND AWARD RECOMMENDED	
14. FOR CIVILIAN RECOMMENDATIONS ONLY					
14A. PREVIOUS AWARDS DURING PAST 3 YEARS				14B. RECOMMENDED AMOUNT OF AWARD (IF APPLICABLE)	
				14C. RECOMMENDED AMOUNT OF TIME OFF (IF APPLICABLE)	
UNIT/TEAM AWARD INFORMATION					
15. NAME OF UNIT/TEAM				16. LOCATION OF UNIT/TEAM AT TIME OF ACTION	
17. LIST OF UNIT/TEAM PERSONNEL RECOMMENDED FOR AWARD (USE ADDITIONAL PAGE OR ATTACH ROSTER IF NECESSARY). PROVIDE NAME, SSN, GRADE/RATE, STATUS AND PRESENT DUTY STATION.					
18. NAME, GRADE, TITLE OF ORIGINATOR PHONE NO. SIGNATURE DATE					
19. FORWARDING ENDORSEMENTS BY VIA ADDRESSEE(S). ATTACH ADDITIONAL SHEETS AS NECESSARY.					
VIA	COMMAND	RECOMMENDED AWARD	"O" DEVICE	SIGNATURE, GRADE, TITLE	DATE
1.			YESNO		
2.			YESNO		
3.			YESNO		
20. DISPOSITION BY AWARDING AUTHORITY AWARD APPROVED		"O" DEVICE	EXTRAORDINARY HEROISM APPROVED	SIGNATURE, GRADE, TITLE	DATE
		YESNO	YESNO N/A		
21. SUMMARY OF ACTION: ATTACH A SEPARATE SHEET, IN NARRATIVE OR BULLET STYLE, TO MORE EFFECTIVELY CONVEY ACTION. AT A MINIMUM, MUST ADDRESS THE FOLLOWING QUESTIONS: (1) WHAT WAS THE SPECIFIC ACT/SERVICE PERFORMED? (2) WHERE AND WHEN DID THE ACTION/SERVICE HAPPEN? (3) WHAT WAS THE VALUE/EFFECT OF THE MEMBERS CONTRIBUTION? (SEE COMDTINST M1650.25 (SERIES)) FOR CIVILIAN AWARDS: SHOULD NOT EXCEED THREE PAGES: SEE COMDTINST M12451.1 (SERIES) FOR GUIDANCE ON SPECIFIC AWARDS CITATIONS IF APPLICABLE.					